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11/08/2025
Perla A. Rellin

FORM NUMBER	IPOPHL-BOP-UM-SFER-04	ED: 01.07.2023	AP: 2
PAPER NO.	9		
IN-SERVICE E-MAIL ADDRESS	csu_ipmo@csu.edu.ph		
MAILING DATE : [mailingdatehere]			

Application Type/No:	Utility Model 2/2023/051070	Filing Date:	7 July 2023 (07.07.2023)
Applicant:	CAGAYAN STATE UNIVESITY (PH)		
Title:	BATTERY MOUNTING STRUCTURE		
Division:	Utility Models (UMED)	Examiner:	Rolando John H. Saet

SUBSEQUENT FORMALITY EXAMINATION REPORT

Applicant's response to Office Action Paper No. 4 (**AAFD and FORMALITY EXAMINATION REPORT**) together with the enclosures received on amended on 12 February 2025 is hereby acknowledged and marked as Paper No. 6. Submission of electronic copy of amended description, claims and drawings is entered and made of record.

Amended claims 1-7 have been entered into the record and are now under consideration.

Basis of the Report

The report has been established on the basis of:

Description:	Pages No. 1-4	amended on 12 February 2025
Abstract:	Total No. of page(s) 1	as originally filed on 07 July 2023
Claims:	Nos. 1-7	amended on 12 February 2025
Drawings:	Fig. Nos. 1-7	amended on 12 February 2025

FINDINGS

1. Full Support and Enablement/ Clarity (Rule 1403.9 of the 2022 Revised IRR)

1.1 The claim shall define the matter for which protection is sought in terms of the technical features of the utility model (Rule 1403.9 of the 2022 Revised IRR).

1.1.1 Claims 1-7 satisfy the formality requirements under Rule 1403.9 of the Revised IRR Implementing Rules and Regulations on Patents and Utility Model.

2. Formality Defects

2.1 Abstract (Rule 1403.7 of the 2022 Revised IRR)

2.1.1 The abstract of the disclosure is not in accordance with Rule 1403.7 of the Revised IRR. The Abstract should contain a title on top of its page.

2.2 Drawings (Rule 1403[d] of the 2022 Revised IRR)

2.2.1 The Drawings are not in accordance with Rule 1608, namely:

- a) The name of the applicant and his signature, or the name and signature of his duly authorized representative, should be placed at the lower right hand corner within the imaginary margins of each sheet, but in no instance should they trespass upon the drawings (Rule 414.8 of the 2022 Revised IRR).
- b) The reference numeral 48, shown in the drawings, must be included in the detailed description.
- c) Every worded description in the drawing must be omitted; only the figure number should be shown.

2.3 Document Format (Rule 1603 of the 2022 Revised IRR)

2.3.1 The presentation of the application documents is not in accordance with Rule 1603 of the Revised IRR.

- a) The **abstract, description and claims** of the application must be written with the **lines numbered in sets of five restarting on each page and the number appearing on the left side margin of each page** (Rule 1603(c), Revised IRR).
- b) All the sheets making up the **abstract, description and claims** shall have their pages numbered consecutively using Arabic numerals. **The page numbers shall appear in the central portions of either the top or bottom margins** (Rule 1603(e), Revised IRR).

3. Payment of Fee(s) (IPOP HL Memo Circular No. 17-002)

3.1 It appears that the two (2) excess claims have not been paid.

4. REQUIREMENTS

4.1 The applicant must submit an electronic copy of the amended drawings taking into account of the above-cited comments/suggestions in item **2.1.1**. The amended documents must be submitted online through eDoc link provided in the reminders below and complying to Rule 1603 of the Revised IRR regarding presentation of application documents.

4.2 The applicant must pay the prescribed fees.

4.2.1 Below is the fee matrix which indicates the total amount of fee/s the applicant is required to pay.

Item	Qty.	Amount (inclusive of 1% LRF)	
Excess claims	2	Php	120.00
Total		Php	250.00

REMINDERS

- *Applicant's response must be filed within two (2) months from the mailing date of this communication and must be in full compliance to the above requirements, otherwise, this application will be declared withdrawn under Rule 928 & 1616 of the Revised Implementing Rules and Regulations. However, for the speedy disposition of this application, the applicant/s is/are advised to file the Response at the earliest time possible.*
- *In amending the application, the said amendment shall not include new matter outside the scope of the disclosure contained in the originally filed application under Section 49 of the RA 8293, as amended and Rule 916 of the Revised IRR. Applicant is advised to secure previously registered utility model applications of related subject matter for reference in amending said description, claim, abstract and drawings; or seek the assistance of a competent patent agent. You can also visit our website www.ipophil.gov.ph for searching for related references and information regarding the Revised Implementing Rules and Regulations, and others.*

- *In making the copies, it is the responsibility of the applicant to correct any minor errors which may appear in the abstract, description, claims and drawings.*
- *Applicant is reminded in future communications with this Office (if any) that the response with amendments to the claims must include a mark-up sheet along with the clean copy of the claims, where the exact words stricken out or inserted in the application must be specified, while indicating the bases for the proposed amendment (document no., line no., page no.) as per Rule 1615 of the Revised IRR.*
- *All responses or communications must be addressed only to: THE DIRECTOR OF PATENTS, Intellectual Property Office of the Philippines, 14th Flr ., Intellectual Property Center, 28 Upper Mckinley Rd., Mckinley Hill Town Center, Fort Bonifacio, Taguig City, 1634 Philippines. Applicant(s)name, Application number, Filing date, Title, Division and Name of Examiner-in-Charge should also be indicated.*
- **PROSECUTION OF AN APPLICATION TO SAVE IT FROM WITHDRAWAL SHALL INCLUDE SUCH COMPLETE AND PROPER ACTION AS THE CONDITION OF THE CASE MAY REQUIRE. ANY AMENDMENT OR APPLICANT'S RESPONSE NOT RESPONSIVE TO THIS OFFICIAL ACTION SHALL NOT OPERATE TO SAVE THE APPLICATION FROM BEING DEEMED WITHDRAWN IN ACCORDANCE WITH RULE 1615 OF THE REVISED IRR.**
- *Pursuant to IPOPHL Memorandum Circular 2020-36, Response to this Office Action and corresponding payments must be filed/made electronically through the eDocFile Patents under eServices in the IPOPHL website or through this link: <http://onlineservices.ipophil.gov.ph/eDocFilePatents/eDocFilePatents.aspx>*
- *Pursuant to IPOPHL Memorandum Circular No. 2024-036, starting November 1, 2024 all office actions, examination reports, notices and other correspondences issued by the BOP will no longer be printed and sent via courier or registered mail, As set out in Rule 2100 (c) of the Revised IRR of 2022, correspondences, office actions, reports, and other issuances made by the Office shall be sent through the IPOPHL eCorrespondence portal. (Section 1).*
- *For any concerns regarding this application, you may contact the following:*
 - *For status updates:* Office number (02)-72386300 locals 3311-13;
bop-records@ipophil.gov.ph
 - *For examination matters regarding this application:*
rolando.saet@ipophil.gov.ph (Examiner) perla.rellin@ipophil.gov.ph (UMED-OIC);
 - *For online technical concerns on filing or payment:*
server.error@ipophil.gov.ph or verify@ipophil.gov.ph

PERLA A. RELLIN
OIC-Division Chief, UMED